

Public Entity Safety





APPLICATION AREAS

- ▶ Compliance Consulting
- ▶ Risk Assessments & Hazard Identification
- ▶ Job Site/Facility Audit/Inspections
- ▶ Program Deficiency Evaluations
- ▶ Workstation Ergonomic Evaluations
- ▶ Construction Safety Standards Consultation
- ▶ Loss Analysis Summaries & Trending
- ▶ Loss Control Program & Documentation
- ▶ Program Development & Drafting
- ▶ Program Implementation Assistance





PROGRAM EXAMPLES

- ▶ IIPP (*Injury & Illness Prevention Program*)
- ▶ Safety Committee
- ▶ Lock Out / Tag Out
- ▶ Confined Space Entry
- ▶ Hazard Communication
- ▶ New Employee Orientation
- ▶ Safety Incentives



TRAINING EXAMPLES

- ▶ Supervisor/Train the Trainer Programs
- ▶ Back Injury Prevention & Body Mechanics
- ▶ Accident Reporting & Investigation
- ▶ Self-Inspection Techniques
- ▶ Loss Specific Customized Training





XYZ Public Entity

Claims Analysis Report Quarter Ending March 31, 2002

Summary

During the period January 1, 2002 through March 31, 2002, XYZ Water District reported 47 claims with a total incurred cost of \$91,029. Of these, 38 were "Medical Only" with incurred costs of \$20,855. The other 9 reports were "Indemnity" claims, accounting for \$70,174.

Claim Trends

Part of Body

The highest accident frequency for body part, which amounted to 20 claims, came from Hand, Wrist & Finger related injuries. The cost for these incidents was \$26,968.

Another frequent claim occurrence was for back injuries of which there were 9 claims, costing \$26,837.

Nature of Injury

The highest frequency for this category came from 19 Strain & Sprain injuries, which accounted for \$54,427 in losses.

Average Incurred Cost

Average Incurred Cost per claim for XYZ Public Entity was \$1,937 for this period. The number reflects a substantial decrease from the average claim cost during the past 14 quarters of \$6,655.

SAMPLE



Safety Survey Reports

March 8, 2002

John Manager – City of XYZ
City Hall
1241 Maple Street -Suite 100
Anytown, CA 90067



TRISTAR
RISK MANAGEMENT

SAMPLE

Dear John,

I appreciated you and Karen taking the time on Wednesday March 6, 2002 to meet with me regarding the City's Safety Program. In addition, I was very impressed with the tour of the facilities and the way things are being handled from a safety standpoint.

You may recall, that I indicated I would follow up my visit with some recommendations relative to what I saw during the walk-through. They are as follows:

- 02-3-01 Recommend posting Safety Committee meeting minutes at a location for each facility.
- 02-3-02 Haz-Com Program needs completion.
- 02-3-03 Forklift operators should have evidence of current certification, either visible or carried on their person.
- 02-3-04 Exposed wiring on two shut-off boxes in the Mechanic's Shop needs attention.
- 02-3-05 Exposed wiring coming from the light in the employees' lunchroom of the Public Works Department needs attention.
- 02-3-06 An elevated storage problem exists in the areas above the Sheriff's vehicle maintenance areas. If you aren't able to access the elevated areas with a portable ladder, then Cal-OSHA will assume that employees are climbing up on the storage platform. Rails, toe-boards and a permanent ladder are then required.
- 02-3-07 Discharged fire extinguishers were found throughout the Health Department facility.
- 02-3-08 Bench grinder in the Corrections Department maintenance area not secured and needs a tool rest.
- 02-3-09 All catwalks in the motor pool storage area need railings.
- 02-3-10 Woodshop tool room needs to have hearing protection available at the entrance.
- 02-3-11 Copies of the "Safe Work Practices" need to be posted in various locations of the City.

Once again, thank you. I look forward to the safety committee meeting on the 13th. Let me know if you have questions on the above or any other issues we discussed.

Sincerely,

Loss Control Manager

